

2018-04-30 CVDI Team (UL Lafayette) Meeting Notes

Date/Time	Monday, April 30, 2018 3:00 PM - 4:00 PM (Central Time)
Meeting Location	Abdalla Hall - Conference Room C Call In # (if needed): Dial 337-247-7555 (no PIN needed)
Agenda	No agenda prior to meeting

Attended
<ul style="list-style-type: none"> • Matt Delcambre • Sally Johnson • Vijay Raghavan • Emad Habib • Henry Chu • Raju Gottumukkala • Jian Chen

Discussion Items

Item	Notes
IAB Voting for Year 7 Projects	<ul style="list-style-type: none"> • Matt gave a current status of IAB voting allocation for Year 7 projects
UNC Charlotte	<ul style="list-style-type: none"> • Matt and Vijay have a call this week with Marjorie Benbow at UNCC to get her up to speed (she is filling in for Mirsad, who will be out for the rest of this year)
Update on IAB & Potential IAB	<p><u>The MITRE Corporation</u></p> <ul style="list-style-type: none"> • MITRE is in the internal second phase of approval before signing up as an IAB member for UL Lafayette <p><u>Becton Dickinson</u></p> <ul style="list-style-type: none"> • Drexel has signed Becton Dickerson as an IAB member <p>ACTION ITEM: Sally will email Yuan at Drexel to request BD's IAB voting member and contact info as well as BD's company logo</p> <p><u>Heavy Water</u></p> <ul style="list-style-type: none"> • Will sign with Drexel as a Small Business (they have not signed yet)
Year 6 Projects (end of the year)	<ul style="list-style-type: none"> • Year 6 Final Reports will be due <u>July 31, 2018</u> • The report template will be the same basic format as last year <p>ACTION ITEM: Sally will send out an email with the Year 6 Final Report Template and the due date in the next week or so to all Year 6 PIs</p> <p>ACTION ITEM: Sally will post the Year 6 Final Report template to Confluence</p>
Update on Year 6 Projects (UL Lafayette only)	<ul style="list-style-type: none"> • All PIs present at the meeting gave an update on their Year 6 projects