

2018-06-11 CVDI Leadership (UL Lafayette) Meeting Notes

Date/Time	Monday, June 11, 2018 9:00 AM - 10:00 AM (Central Time)
Meeting Location	Abdalla Hall - Conference Room C Call In # (if needed): Dial 337-247-7555 (no PIN needed)
Agenda	No agenda prior to meeting

Attended	Absent
<ul style="list-style-type: none"> • Matt Delcambre • Vijay Raghavan • Andrea Frey • Sally Johnson • Reece Theriot 	<ul style="list-style-type: none"> • Raju Gottumukkala • Geoffrey Stewart

Discussion Items

Item	Notes
Year 7 Funded Projects	<ul style="list-style-type: none"> • Matt stated that each year the Site Directors at each university typically notify their proposed project PIs if their projects have been funded or not <p>ACTION ITEM: Matt will reach out to Peter Beling regarding the funding for the jointly proposed projects between UL Lafayette and UVA</p> <p>ACTION ITEM: Matt to contact CGI regarding their Year 7 funding allocation.</p> <ul style="list-style-type: none"> • Vijay states that Khalid Elgazzar has other funding available to make up what is needed for his two Year 7 projects • Vijay stated that if the actual funds received for a project is different from the original Executive Summary submitted, the document will need to be revised to reflect the actual amount received
Confluence Licensing	<ul style="list-style-type: none"> • Matt stated that everyone has spoken in favor of keeping Confluence except for Stony Brook • During the meeting, several options for funding Confluence were discussed <p>ACTION ITEM: Matt to get with Stephanie Denton regarding options bill or pay for Confluence among all of the sites</p>
CVDI Milestones Calendar (2018-2019) CVDI Project Life Cycle Calendar	<ul style="list-style-type: none"> • Sally developed two new calendars for CVDI: <ul style="list-style-type: none"> CVDI 2018-2019 Milestones Calendar_DRAFT.xlsx CVDI Project Life Cycle Calendar_DRAFT.xlsx <p>ACTION ITEM: Sally to email Vijay a draft copy of the calendars to review & give feedback</p>
Outcomes for Don Price's Report (Only for Year 6)	<ul style="list-style-type: none"> • Matt stated that Don Price did not like the outcomes report initially sent to him by Matt • Matt has gathered outcomes from UL Lafayette and TUT <p>ACTION ITEM: Matt to email the Site Directors to ask for one or two site-specific outcomes for Don Price's report</p>

<p>2018 IAB Fall Meeting</p>	<p>ACTION ITEM: Matt will email Vijay some thoughts on the Fall Meeting</p> <ul style="list-style-type: none"> • Matt stated that we are trying to hold the meeting at a different venue this year and will make some recommendations at next meeting • Andrea stated that the UL Lafayette Student Union is not available as a venue on the days needed for the Fall Meeting • The Picard Center is currently reserved for the event • Matt does not think the LITE Center will work • Andrea will research the following options: <ul style="list-style-type: none"> • City Club (River Ranch) • ACA (Acadiana Center for the Arts) • Lafayette General has a conference room (recommended by Reece) • Lafayette Science Museum conference area • New meeting space at the UL Lafayette baseball stadium (Stadium Club) • Petroleum Club in the Oil Center (upstairs area) <p>ACTION ITEM: Sally to email details & contact info about the Lafayette Science Museum</p> <ul style="list-style-type: none"> • Matt said that we should plan the meeting for 1 1/2 days with possible 1/2 day the day before the official meeting starts (possibly for an IAB meeting). Matt stated that the IAB may be able to meet in Abdalla Hall if they come in a 1/2 day early before the start of the actual Fall Meeting.
<p>Meeting Updates</p>	<ul style="list-style-type: none"> • Matt stated that tomorrow he will make a CVDI presentation to CIS (Cardiovascular Institute of the South) - https://www.cardio.com/ • Matt had a call with Intralox of New Orleans last week - they would like us to go visit them - they are interested in us doing some work for them - http://www.intralox.com/ • Henry Chu revisited with LGH (Lafayette General Health) last week - http://www.lafayettegeneral.com/ • Matt will get an update from Henry Chu on the US Army Corps of Engineers visit - https://www.usace.army.mil/ • We will hear something about MITRE in about a month or so - https://www.mitre.org/
<p>CVDI "Highlight Reel"</p>	<ul style="list-style-type: none"> • Matt explain the "highlight reel" concept to Reece and what we are doing with this project <p>ACTION ITEM: Sally to send link to Reece of the "sample" highlight reel</p> <ul style="list-style-type: none"> • Reece show the group a website called fiverr for freelance services, It is inexpensive and they do good work quickly. - https://www.fiverr.com/