2017-10-05 CVDI Leadership (UL Lafayette) Meeting Notes

Date

05 Oct 2017

Attendees

- Matt Delcambre
- Vijay Raghavan
- Raju Gottumukkala
- Geoffrey Stewart
- Andrea Aloisio
- Sally Johnson

Discussion items

Item	Notes
Big Data Forum - Recap Held: September 27, 2017	- We have a final event attendee list (approx. 50 attendees total) - Attendance was better than expected - Matt has sent out several responses for more information on CVDI to: - LGH - Matt has a meeting tentatively scheduled for next week with Mike Dozier, CIO for LGH, to talk about CVDI and what we can do for LGH - Matt spoke with Chris Cotteleer, CIO for Schumacher, and he has committed to help us out on this - Women's and Childrens Hospital - Matt spoke with the lady and send her a follow-up also - Perficient - Seth Boudreaux also forwarded some names/contact info for some researchers who were interested in participating in CVDI - Matt did reach back out to CLECO and Mark Northrop did respond. They had SAP kickoff last week so they were not able to attend the forum. Mark did express interest that he still wants to have discussions and they are interested in partnering in some way. - Tieto signed an agreement (with UL Lafayette) for next year so this helps with LITE falling off - We will probably lose at least one membership from CGI for next year so we still need to have some additional IAB members to make our quota - Next year, CGI will probably put a membership at University of Virginia and a membership at UL Lafayette (split their memberships). - Main reason - CGI has a delivery center here in Lafayette and one in Charlottesville. So they have a relationship with UVA and one with UL Lafayette. So it just makes sense for them to support each academic site. Previous, UVA wasn't a CVDI member so it didn't have an impact. But now having a delivery center next to each of the campuses and both being CVDI members, they just want to be good corporate citizens. Plus they like the work that UVA is doing. - Matt felt that we got good press and the events held the following day **ACTION ITEM:** Sally to send out a post-event Survey Monkey for the attendees.

CVDI 2017 IAB Fall Meeting
 	
To be held: November 8 - 9, 2017
	<u>Meeting Invite</u>
	
	• Currently in Rong's court at SBU
	• We have the Eventbrite set up just waiting for Rong to give the go-ahead
	• Matt will email Rong today to review it so we can send it out (if Rong does not send it out, we will do it)
	
	   ACTION ITEM: Matt will send a DRAFT copy of the agenda to Thyaga (NSF) and Don Price for their input
	
	<u>List of UL Lafayette Attendees</u>
	
	• Stephanie Denton has asked for the list of attendees
	  • Confirmed will be attending:
	    • Henry Chu
	    • Matt Delcambre
	    • Vijay Raghavan
	    • Raju Gottumukkala
	    • PIs and student will need to be identified
	
	  ACTION ITEM: Raju and Vijay to forward to Stephanie the list of researchers who will be attending the Fall Meeting
	
	• Transportation
	  • There are some challenges with transportation since it's 1 1/2 hours from the airport to Stony Brook by rental car
	  • If you go by mass transit, there is a way to take the local tram/rail (about a 4-hour trip)
	  • There is a shuttle to the CEWIT building from the hotel that is on campus (Hilton Garden Inn) as well as the Holiday Inn just off campus
	
	<u>Year 7 - Proposed Projects from UL Lafayette</u>
	
	• It is still to be determined the exact Year 7 proposed project to be presented at the Fall Meeting
	
	  ACTION ITEM: Sally to type up minutes to the joint IAB/Researcher meeting that was held on September 27, 2017
	
	  ACTION ITEM: Matt will send out email highlighting the proposed areas of interest/projects identified in the joint IAB/Researcher meeting

Year 5 - IP Letters	• Matt emailed out the Year 5 - IP Letters to the IAB members last Monday, October 2, 2017 • Matt has not received any responses so far • Deadline for IAB response is December 30, 2017 **ACTION ITEM:** Matt to send out a "reminder" to the IAB about half way through (Wednesday, November 14, 2017)
Non-Disclosure Agreement (NDA)	• NDA forms for the Fall Meeting with the additions of UVA and Stony Brook have been circulated to the universities (Aeriel Frederick is driving this) • Still waiting for response back from UVA and Stony Brook • TUT did come back with some requested changes • We do not currently have an identified list of prospective IAB members who may need to complete an NDA prior to attending the Fall Meeting **ACTION ITEM:** Matt to send a personal invite to the Fall Meeting to all prospective IAB once the Eventbrite is set up and active
Confluence	• We have had two meetings so far with Steve Kirsch (CGI) - our Confluence "subject matter expert" and helping us get the site set up • 100 licenses available to use • Sally has set up the site architecture • There is one more meeting with Steve today • After the meeting today, we just need to get feedback from some researchers, CVDI leadership and IAB and make any final adjustment - then it's ready to launch • Sally thinks it is possible to have the site launched before the Fall Meeting • Sally talke to Cary Rivet to get the log in button on the homepage of the CVDI website to point to the Confluence login page

Subcontract with UVA (CGI money)	• Matt confirmed that UL Lafayette will need to do a subcontract with UVA for some Year 6 CGI money • Stephanie Denton is aware of this • This has not been done yet - was waiting on money from CGI before initiating **ACTION ITEM:** Matt will get with Stephanie Denton and Steve to find out next steps to get the subcontract executed